





**10. NOMINATED COURSE/S**

COURSE NAME													COURSE DATE			PRICE
													dd	mm	yyyy	
													dd	mm	yyyy	

**11. ACKNOWLEDGEMENT OF ENROLMENT**

Please sign below to acknowledge:

- I declare that the information I have provided to the best of my knowledge is true and correct. I will inform the RTO immediately if there is any change to this information.
- I have read the Student Handbook and specific course brochure which outlines the terms and conditions of my enrolment, my rights, roles and responsibilities (including the requirement to wear covered footwear), Refund Policy, information on the delivery and assessment of the course(s), Privacy Policy and USI Privacy Notice.
- If authorising CSTC Pty Ltd to apply for a USI on my behalf, I have read and I consent to the collection, use and disclosure of my personal information (which may include sensitive information) pursuant to the information detailed at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>, and National Centre for Vocational Education Research Ltd (NCVER) policies, procedures and protocols published on NCVER's website at www.ncver.edu.au. In accordance with s11 of the *Student Identifiers Act 2014*, CSTC Pty Ltd will securely destroy personal information collected from individual solely for the purpose of applying or a USI on their behalf as soon as practicable after making the application or the information is no longer needed for that purpose.
- I understand that under the *Data Provisions Requirements 2012*, CSTC Pty Ltd is required to collect personal information and to disclose that personal information to NCVER. My personal information (including the personal information contained on this enrolment form and my training activity data) may be used or disclosed by CSTC Pty Ltd for statistical, regulatory and research purposes. CSTC Pty Ltd may disclose by personal information to third parties including: School (if a secondary student undertaking VET, including a school-based apprenticeship or traineeship); Employer (if enrolled in training is paid by my employer); Commonwealth and State or Territory government departments and authorised agencies; NCVER; Organisations conducting student surveys; Researchers; Funding bodies; and other relevant bodies as required.
- I understand that personal information disclosed to NCVER may be used or disclosed for the following purposes: Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts; Facilitating statistics and research relating to educating, including surveys; Understanding how the VET market operates, for policy, workforce planning and consumer information; and Administering VET, including program administration, regulation, monitoring and evaluation. I may receive an NCVER survey which may be administered by an NCVER employee, agent or third party contractor. I may opt out of the survey at the time of being contacted.
- I understand that NCVER will collect, hold, use and disclose my personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at <www.ncver.edu.au>).
- I consent to the collection, use and disclosure of my personal information in accordance with the points outlined. Release of information to any other bodies will not occur without my consent.
- I recognise that the information collected for CSTC Pty Ltd's records may be used to provide me with details about this course and related courses in the future. I may contact CSTC Pty Ltd to opt out of such communications at any time.

Student signature

Date

dd	mm	yyyy
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Permission required for those under 18 years

Parent/Guardian name

Parent/Guardian signature

Date

dd	mm	yyyy
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**12. PAYMENT**

Person to be invoiced for this course:  Student  Employer (Provide details below)  Other (Provide details below)

Name

Phone number

Email address

Building name

Unit details

PO Box

Street number

Street name

City/Suburb

State

Post code

Country

Payment to be made via one of the following methods

- Direct deposit *Commonwealth Bank of Australia  
Branch: Paddington  
BSB: 064 121  
Account: 10021751*
- Cash or money order (Contact RTO for details)
- Credit card (Complete details below)

If paying by direct deposit, please attach proof of the transaction when submitting this form to the Registered Training Organisation (RTO)

Card type

- MasterCard  Visa

Card number

Card holder name

Expiry date

mm	yy
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CVV number

Card holder signature

Amount