



# SkillsLink

TRAINING

Your community college

Your community, your college, your future



## STEPPING UP



### children & families



### School to Work Transition



Stepping Up is a comprehensive series of programs for young people who are moving from school into the workplace. **Stepping Up - Children & Families** will give students skills for work in the Early Childhood Education and Care industries whilst supporting both their learning and the development of work readiness and life skills. This course will be fun, hands-on and project-based, and not only will it give young people a full Certificate II in Business, it will also provide a pathway to TAFE with the opportunity to continue towards a CHC30113 Certificate III in Early Childhood Education and Care.

#### BSB20115 Certificate II in Business

- HLTAID003 Provide first aid
- CHCECE011 Provide experiences to support play and learning
- CHCECE004 Promote and provide healthy food and drink
- CUAPPR201 Make simple creative work
- BSBWHS201 Contribute to health and safety of self and others

- BSBCUS201 Deliver a service to customers
- BSBINM201 Process and maintain workplace information
- BSBCM201 Communicate in the workplace
- BSBITU203 Communicate electronically
- BSBSUS201 Participate in environmentally sustainable work practices
- BSBWOR202 Organise and complete daily work activities
- BSBWOR203 Work effectively with others



3 days per week x 16 weeks

10:00am - 2:30pm

Dates for 2018 to be confirmed

Smart & Skilled concession available for eligible students

[skillslinktraining.com.au](http://skillslinktraining.com.au)

[admin@skillslinktraining.com.au](mailto:admin@skillslinktraining.com.au)

02 6583 7288

Port Macquarie Community College RTO 90315

This training is subsidised by the NSW Government