

How to obtain a Unique Student Identifier (USI)

Your community college

STEP 1: Have at least ONE (preferably TWO) of these forms of identification with you:

- Drivers Licence
- Medicare Card
- Australian Passport
- Visa (with Non-Australian Passport)

Please contact SkillsLink for assistance if you are an International Student

IMPORTANT: The USI will be linked to your name as it appears on the form of ID you have used. Personal details entered when creating the USI **must match exactly** with the details on your form of ID.

If you do not have any proof of identification listed here, please contact SkillsLink Training about other forms we can accept to help you obtain a USI.

STEP 2: Have your personal contact details ready.
(email address, mobile number, or postal address)

STEP 3: Visit the USI website
usi.gov.au

It is free and easy for you to create your own USI online.

SkillsLink Training is able to help you create a USI if you encounter problems during the enrolment process.

STEP 4: Click on **Create Your USI** and follow the steps.

STEP 5: Agree to the Terms and Conditions.

STEP 6: Follow instructions to create your USI.
This should only take a few minutes.
The USI will be displayed onscreen upon completion and sent to your preferred method of contact.

STEP 7: Write down the USI and keep it somewhere handy and safe.

It will look something like this:
3AW 88Y H9U5

For more information please visit usi.gov.au or call SkillsLink Training on **65837288**.