



## Traineeships



Traineeships are the best way to combine paid work and achieve a nationally recognised qualification. They can be full-time, part-time or school-based depending on the needs of the business and the circumstances of the trainee.

Traineeships usually last one or two years and are available in a wide range of careers in most sectors of business and industry.

### Why become a Trainee?

As a trainee, you learn 'on-the-job' with the support of an experienced and qualified trainer from a Registered Training Organisation (RTO) like SkillsLink Training. Traineeships are really aimed at those learners who learn through doing or experiencing. And you are paid to learn from day 1 - what better way to learn!

### What are the benefits of employing a trainee?

First of all, there are incentives of up to \$4,000 depending on the qualification, with associated tax benefits. Secondly, the Trainee is being trained specifically to meet the needs of your business. Thirdly, and most importantly, you gain increased productivity, worker motivation and staff retention.

There is even opportunity for your prospective trainees to be given pre-vocational training so that they are starting with the basic skills already achieved. As the prospective employer, have a chat with the staff at SkillsLink about what those skills might be and they will customise the training just for you!



### Who can apply?

Traineeships are open to people of all ages. You can be a school leaver, re-entering the workforce or an adult worker simply wishing to change careers.

### What is involved?

Traineeships are about partnerships. These partnerships will be between the Trainee, the Employer, a Registered Training Organisation (RTO) like SkillsLink Training and an Australian Apprenticeship Network Provider (AAP).

The RTO (SkillsLink) would tailor a training plan for the trainee and monitor the delivery and the trainees progress with the workplace supervisor, who is appointed by the employer. The AAP is there to advise the employer on any matters regarding staff eligibility and available business incentives/funding as well as advise on contractual obligations surrounding traineeships.

To find out more about Traineeships,  
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